

**Village of The Branch – Board of Trustees Meeting
October 12, 2021
Track #40**

The monthly meeting of the Village of The Branch was held at 40 Route 111, Smithtown, NY, seven thirty p.m. on October 12, 2021. Mayor Delaney, Trustees Carro, Botto, Damm, Village Attorney Ring, and Village Clerk Cozine were present. Trustee Ryan attended via Zoom.

Mayor Delaney called the meeting to order at 7:39 pm with the pledge of allegiance.

Mayor Delaney made a **motion** to accept the September 2021 Board of Trustees minutes and Trustee Carro seconded the **motion**. All are in favor, approved unanimously. Mayor Delaney abstained.

Mayor Delaney made a **motion** to accept the October 2021 work session minutes and Trustee Carro seconded the **motion**. All are in favor, approved unanimously. Mayor Delaney abstained.

Treasurer's Report

Treasurer Mequia was not there to report:

Trustee Carro made a **motion** to accept the treasurer's report as submitted and direct treasurer to pay all the bills on Abstract #2177 totaling \$10,483.18. Trustee Botto seconded the **motion** which was approved unanimously.

Trustee Carro made a **motion** to open meeting to the public. Trustee Botto seconded the **motion**. All are in favor, approved unanimously.

Libby Smith- Planning board Chairman reporting on 301 E. Main Street. Joe Arico sent a letter in July and the lawyer from 301 is not getting the gist. She doesn't understand she cannot use the site plan that has "United Way" on it since it is a different owner. Would like Attorney Ring can give them guidance. Chairman Smith is not sure if they have addressed all the conditions stated in the letter Mr. Arico sent. So, they are not in compliance with our Code.

Trustee Carro asked who is owner of property? It is Adult and Children with Learning Disabilities. They should submit the Planning Board application. Only the OWNER is allowed to fill out the paperwork and write the check.

Attorney Ring will get in touch with Joe Arico and then will call their lawyer.

Mayor Delaney made a **motion** to close meeting to the public. Trustee Carro seconded the **motion**. All are in favor, approved unanimously.

Building Inspector's Report

Building Inspector Arico was not there to report:

- 24 inspections
- Explained permit process and reviewed fees for fire damage at 289 E Main Street
- Emailed karen Sylvester about dumpster issue behind Uncle G's
- Issued 4 new permits
- Issued 3 CO's.

Attorney Ring's Report

Attorney Ring reported that:

- Lighting bid opened and Board will decide – Trustee Carro mentioned NY Trenchless came in as lowest to do underground wiring.
- Greenbelt Trail Bid
- NYCOM guidance for Cannabis public notice and local law #4, need to get a second notice for the permissive.

Trustee Botto made a **motion** to accept NY Trenchless as the lowest responsible bidder and award the contract to them. Trustee Damm seconded the **motion** which was approved unanimously.

Trustee Carro made a **motion** to withdraw bid for snow contract and to rebid the snow contract. Trustee Damm seconded the **motion** which was approved unanimously.

Trustee Botto made a **motion** to advertise the rebid for snow contract in local paper and open the bid on November 4, 2021. Trustee Damm seconded the **motion** which was approved unanimously.

Mayor Delaney made a **motion** to authorize notice to Newsday to advertise the Greenbelt/Old Route 111 bid. Trustee Botto seconded the **motion** which was approved unanimously.

Trustee Carro made a **motion** to advertise for public hearing to opt out for cannabis. Trustee Damm seconded the **motion** which was approved unanimously.

Trustee Carro's Report

Trustee Carro reported that:

- Justice Court – 8 cases; 2 no shows, 1 dismissed, 2 guilty, 2 cases moved to November Court.
- Ticket written by SCPD that should have been written under VOB not TOS so that will probably be dismissed.
- Commercial vehicles parking on Judges Lane still applies even though it is a private road? Answer is yes.

Trustee Carro made a **motion** to advertise for public hearing on Local Law #5 Animals & Fowl. Trustee Botto seconded the **motion** which was approved unanimously.

Trustee Botto's Report

Trustee Botto reported that:

- Farm Fresh was cleaning out the store
- Cleaned drain on Birchbrook and fix curb. Estimate from Town of Smithtown
- Sweep week of October 25th weather permitting. Asked Clerk to put on website.
- Road patch on Hemlock, not sure why wasn't done
- Spoke to Dan F about striping on the side streets because they only did speed table.
- Reiterated no overtime for street sweeping through Town of Smithtown.

Trustee Damm's Report

Trustee Damm reported that:

- Talking to J. Fuentes Landscaping about the sumps.

- Birchbrook walkway is on the site plan and there is a drainage pipe underneath it. Board needs to decide if it is our position if it is/not our fence. If homeowner has other documentation tell them to come down to a meeting.

Trustee Ryan's Report

Trustee Ryan had nothing to report:

Special Use Permits

12/4-5 SHS Heritage Country Christmas Approved

12/11 SHS 30th Birthday Approved

Mayor Delaney's Report

Mayor Delaney reported that:

- Send out link through NYMIR for trainings
- Asked Clerk Cozine to call Assemblyman Fitzpatrick's office and see where \$50,000 grant is.
- Asked Building Inspector if Mannino's filled out their outdoor dining permit
- Telephone Poles – spoke to Karyn Kemp Smith at PSEG about their poles versus Verizon poles
- IT spending – QuickBooks updated for desktop for Treasurer Mequia and getting new laptop. Nick Forte will be installing a new camera and microphone for Zoom meetings. Also getting a 50- inch monitor with a table underneath it with a dumb drive for digitized files access.

Mayor Delaney made a **motion** to close the meeting at 9:20pm. Trustee Botto seconded the **motion** which was approved unanimously.

Respectfully Submitted,
Christine Cozine